



## **Sandwich Elementary PTA- Building a Community for our Families.**

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

**Tuesday, October 10, 2023**

**General Membership Meeting**

**6:00pm Forestdale Library**

**& Zoom Option**

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve September's Meeting Minutes **Approved****
- **Principal/Vice Principal Report**
  - Forestdale **Not in attendance**
  - Oak Ridge
    - **Health screenings coming up (scoliosis, height, weight, etc.)**
    - **Fire Safety grades 3 & 6 - SFD will teach fire safety at homes**
    - **Cardboard challenge - Friday, October 13th 430-6 to see creations students make with cardboard only**
    - **Community Day - Specialist classes - bring together by grade level to support a local charity**
    - **25th Weisman Trio - musical history, this year is clesmer music**
    - **25th specialist showcase "open house" for specialists**
    - **26th picture retakes**
    - **Boosterthon 27th run**

- Vento Chiaro quartet classical
  - 6th graders go to Sleepy Hollow play at the highschool on november 16th. Watch  
play then are able to participate in a Q&A
- **Grant Requests - Kendall O'Brien**
  - 3rd Grade, Kim Emerson is requesting \$2,000.00 to help reduce the cost of their annual field trip to Plimoth Patuxet Museum
    - \$15/kid + \$9/kid (bus) = \$24/kid) - 1K Transportation 1K Field Trip = \$13/Student

Approved - saving extra \$1000 for future needs

    - Cheaper than last year
- **Communications - Rebecca Westgate**
  - Boosterthon communications started/ scheduled
  - E-Wallet
  - Color me Mine posts
- **Fundraisers - Antonia Solitro & Jackie O'Connor**
  - **Boosterthon October 27th**
  - **50K Goal**
    - Working to simplify info going out to families
    - Volunteers Needed - CORI required for day of event maybe 2-3 at each school.
    - This year doing the most support from BT, following years would like to take on more
    - Would anybody like to put up posters at oak ridge?
  - **Community Fundraiser - Hat Sale**
    - Buy a hat - Give a hat - received hats. Offered to PTA first, then will be open to public
  - **Ongoing efforts:**
    - Minted - social blast leading up to holidays
    - Bay State Textiles
    - Mabels Labels social blast
  - **Ideas for this year**
    - Trivia Night
    - Taste of the Town
    - Lego club
    - Lego Contest
  - **Feedback from teacher [survey](#)**
    - Lots of positivity regarding even sending the survey, the wishlist idea, and stocking of the fridge/meals/coffee this year
    - Family obligations and long commutes prevent many from coming
      - Is there a way for teachers in each grade to divide up the years' worth of meetings so each only has to come to 1?
    - Most open to the idea of the PTA setting up parent volunteers for each classroom
      - Used to have them in past but then COVID and "who's managing that?"

- **Events - Valerie McIntyre**
  - Back to School Bash Recap [103 kids](#)
  - Need to move to Fundraising - Fall book Fairs: Oak Ridge: [10/16-10/17](#), Forestdale: [11/16-11/17 - parents shop in evenings](#)
    - Dates at Forestdale ([Spring ice cream social](#)) / Oak Ridge ([Fall ice cream social](#))
    - Ice Cream Social
    - Create explanation video/how to for parents and teachers
    - Subcommittee Needed
  - Fall Conferences
  - Color me mine event 10/12
  - Cookie decorating class in Nov.
  - General small event fund for the year \$1500 - [set up fees ext. approved](#)
  - Sugar Plum Fairy-
    - Pick date 12/10
    - Subcommittee Needed
    - Budget
  - Pumpkin-Carving & Pumpkin Patch-Not happening in 2023 due to scheduling conflicts
  - Teachers request for paper products and supplies for break rooms.
    - [Mary Cox Fund? Will be looking into this.](#)
  
- **Membership - Jenny MacFaden [No updates](#)**
  - Membership forms available online at [SandwichPTA.org](#)
  - Current membership count - 127 as of 10/2
  - Ongoing membership drives at Open House(s), Back to School Bash
  
- **Treasurer's Report - Cara Foley**
  - Monthly Report with updated approved budget(s)
  - Insurance renewal in November; add Media addendum (~\$100 added to annual premium)
  - Debit / spending cards in progress -
  - [Remove pumpkin event fund request - scheduling conflict](#)
  
- **Cultural Events - Sara Aboutian**
  - Events Scheduled:
    - FORESTDALE:**
    - 11/9- Red Hawk singers and dancers**
    - 4 Shows, one/grade level.
    - Details to be worked out
  
    - 5/24- Peter Reynolds 2:15-3pm \$1,000**
  
    - OAK RIDGE:**
    - 11/3- Vento Chiaro- \$1,500**
    - Band Boosters will write a check for \$500 to PTA, PTA to write a check for \$1,500

## TBD- Red Hawk singers and dancers

### Meeting Schedule:

- November 14 4pm
- December 12 6pm
- January 9 6pm
- February 13 6pm
- March 12 4pm
- April 9 6pm
- May 14 6pm
- June 4 6pm

### Questions/Comments -

Adjourn. 6:48PM

### Your 2023/2024 Sandwich Elementary PTA Board

**Co-Presidents:** Lizz Bonino & Cyndi Rotondi

**Treasurer:** Cara Foley

**Fundraising:** Antonia Solitro & Jackie O'Connor

**Events:** Valerie McIntyre

**Secretary:** Melissa Shevory

**Grants:** Kendall O'Brien

**Communications:** Rebecca Westgate

**Accounts Payable:** Kate Bizorik

**Cultural Events:** Sara Aboutian

**Membership:** Jenny MacFaden