



## **Sandwich Elementary PTA- Building a Community for our Families.**

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

**Tuesday, May 9, 2023**

**General Membership Meeting**

**6:00pm Forestdale Library**

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve last month's meeting minutes. Daisy made motion to approve last months minutes, motion seconded. Motion approved.**
- **Principal/Vice Principal Report**

Forestdale - Mr. D presented for Forestdale. He started with a big thank you to the PTA for teacher appreciation week efforts. Mr. D reports that Triple Crown visited the school for Arbor Day which was a huge hit with the students. Spring Book Fair was a great success and a special thanks for all the parent and teacher volunteers during the ice cream social. Shelter in place drills were completed on 5/9. End of the year iReady assessments are being done and results will come home by the close of the year. Specials night will be 5/10. Field Day is 6/9, volunteers are needed. Cultural BMX assembly will take place 6/7. Author visit coordinated by Mrs. Crosby will take place on 6/12.

Oak Ridge - Ms. Dunphy presented for Oak Ridge. Huge thanks for teacher appreciation efforts. Field day to take place 6/9, parents are asked to attend. 5/30 will be grade 6 step up. Grade 5 is visiting the commonwealth museum. 6/13 6th grade breakfast at oak crest cove, parent attendance welcomed and encouraged.

**3. Grant Requests - Kendall O'Brien**

- Beth Hickson, Kindergartner requesting up to \$320 for end of year celebration (bubbles and cape cod slushes truck) [Alycia made motion to approve funds, motion seconded. Motion approved.](#)
- Amy Baxter, 2nd Grade requesting \$300 to support the publishing costs for a Diamondback Terrapin children's book we have written [Kara made motion to approve funds, motion seconded. Motion approved.](#)
- Anna Dunphy, Oak Ridge Assistant Principal requesting \$1500 for a story walk [Kara made motion to repurpose cultural event funds. Motion seconded, motion approved.](#)
- Anna Dunphy, requesting \$300 for a popcorn machine [Melissa made motion to approve funds, motion seconded. Motion approved.](#)

**4. Communications - Rebecca Westgate**

- *FB reach continues to go up (968 likes)*
- *April/ May newsletter opened/ read by 70% of recipients (609 people)*
- *Send out edited newsletter for TAW/ Nominations/ Mabels Labels?*

**5. Events - Daisy Lemoi and Angela Klida**

**A) Spring Book Fair**

- Forestdale recap
- Need to pay Abbey Group for Ice Cream upon delivery of invoice

**B) 6th Grade Step Up-**

- **6th Grade Gifts ordered**
  - i) Budget of \$2500 approved.
  - ii) Will be handed out at breakfast
- **6th Grade Orientation at HS - Tuesday 5/30**
  - i) Budget of \$300 to split with SMHS PTA approved
- **6th Grade Outing @ Oak Crest Cove - Thursday 6/8 (rain date 6/13)**
  - i) Requesting budget of \$500 to cover lifeguards and food [Melissa made motion to approve funds, motion seconded. Motion approved.](#)
- **6th Grade Breakfast - Tuesday 6/13**
  - i) Budget of \$1000 approved for food
  - ii) Parents invited to attend - need to plan for more guests
  - iii) Will send out sign up genius for donations for breakfast items and/or cash to purchase items needed as well as volunteers to set up and break down event.
  - iv) Contemplating selling T-shirts w/student names. People can choose to buy one if they would like.

- (1) Estimated cost \$12
- (2) Money earned would go towards breakfast/outing

**C) Teacher appreciation week - Antonia and Jackie**

- May 8-12
- \$3000 budget

**D) Field Day**

- Forestdale: 6/9
  - i) Coordinate volunteers
    - (1) This is the same day as finals for HS. Discussed other options for volunteers - parents, college kids, Sandwich Arts Alliance?
  - ii) Donuts and pizza for volunteers (\$200 approved)
- Oak Ridge: 6/9 - Approve \$300 for popsicles. Trish to order, pay Abbey Group  
*Alycia made motion to approve funds, motion seconded. Motion approved.*

**E) Magnets**

- Original budget of \$600
- Need to request \$50 more to order 250 for each school *Melissa made motion to approve fund, motion seconded. Motion approved.*
- Confirm plan for handing out.
  - i) Kindergarten screening instead of orientation? Or at orientation?
  - ii) Oak Ridge @ 3rd grade orientation night?

**F) Back to School Event/ Playground Party?**

- Requesting budget of \$2000 to have Back to School Dance Party and possible playground party if they are done by then.
  - i) DJ Ooch?

*Melissa made a motion to approve funds for a back to school party, motion seconded. Motion approved.*

**G) Forestdale Garden Club**

- Cyndi Rotondi is offering afterschool Garden Club on Monday for 4 Weeks.
- She provided lesson plans and will lead class w/volunteers *Mr. D was able to donate soil via an already secured grant.*
- 12 kids as of Friday *PTA aprons available for student use, located in PTA closet.*
- Request \$50 for supplies

*Alycia made a motion to approve funds, motion seconded. Motion Approved.*

**6. Fundraisers - Antonia Solitro, Jackie O'Connor, Kate Bizorik**

- **Trivia Night- Back to School**
- **Ongoing efforts:**
  - Minted - \$27 as of Dec 11- social blast year round code
  - Bay State Textiles
  - Mables Labels social blast

**7. Membership - Felicity Young**

- Voting on new E-Board members for 2023-2024 year

**8. Treasurer's Report - Cara Foley**  
**See Attached**

**9. Cultural Events - Alycia York**

Oak Ridge: John Williams, would like to bring back Vento Chiaro - instruments with Peter and the Wolf. And Bart Weisman - jazz performance. Next year but would like to schedule these performances in October not March.

I told Mr. Williams that it would be OK to schedule. Both performances at oakridge with the assistant principal for October.

However, this will go on next year's budget, so we won't be able to pay any deposits until the beginning of the next school year.

Bart cost the PTA \$0 - just adding this to reference back.

Chiao cost the PTA \$1000 - OR band boosters covers the additional \$500.

Events Scheduled:

**FORESTDALE:**

- **BMX** 2 shows (hopefully outside, Gym as a backup plan) (\$3990) June 7  
Grade 1&2 at 1:15-2pm and Kindergarten 12-12:45

**OAK RIDGE:**

**10. Discuss Sandwich Elementary PTA Bylaws committee- needs confirmation**

- By laws need to be reviewed and resubmitted to Mass PTA
- Need a few volunteers to be on committee.

○ *Can't be presidents*  
**(has meeting been scheduled?)**

**11. Questions/Comments -**

**Adjourn. 7:15pm**

**Next Meeting:** May 9, 2023 ([June, 13, 2023](#))

**Remaining Meeting Dates:**

6/13/23

**Your 2022/23 Sandwich Elementary PTA Board**

Lizz Bonino & Sara Aboutian: Co-Presidents

Cara Foley: Treasurer

Antonia Solitro, Jackie O'Connor, Kate Bizorik: Fundraising

Angela Klida & Daisy Lemoi: Events

Melissa Shevory: Secretary

Rebecca Westgate: Communications

Angela Stetson: Accounts Payable

Felicity Young: Membership

Alycia York: Cultural Events

Kendall O'Brien: Grants

