



Sandwich Elementary PTA- Building a Community for our Families.

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

Tuesday, May 9, 2023

General Membership Meeting

6:00pm Forestdale Library

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve last month's meeting minutes.**
- **Principal/Vice Principal Report**

Forestdale -

Oak Ridge -

3. Grant Requests - Kendall O'Brien

- Beth Hickson, Kindergarten requesting up to \$320 for end of year celebration (bubbles and cape cod slushes truck)
- Amy Baxter, 2nd Grade requesting \$300 to support the publishing costs for a Diamondback Terrapin children's book we have written
- Anna Dunphy, Oak Ridge Assistant Principal requesting \$1500 for a story walk
- Anna Dunphy, requesting \$300 for a popcorn machine

4. Communications - Rebecca Westgate

- *FB reach continues to go up (968 likes)*
- *April/ May newsletter opened/ read by 70% of recipients (609 people)*
- *Send out edited newsletter for TAW/ Nominations/ Mabels Labels?*

5. Events - Daisy Lemoi and Angela Klida

A) Spring Book Fair

- Forestdale recap
- Need to pay Abbey Group for Ice Cream upon delivery of invoice

B) 6th Grade Step Up-

- **6th Grade Gifts ordered**
 - i) Budget of \$2500 approved.
 - ii) Will be handed out at breakfast
- **6th Grade Orientation at HS - Tuesday 5/30**
 - i) Budget of \$300 to split with SMHS PTA approved
- **6th Grade Outing @ Oak Crest Cove - Thursday 6/8 (rain date 6/13)**
 - i) Requesting budget of \$500 to cover lifeguards and food
- **6th Grade Breakfast - Tuesday 6/13**
 - i) Budget of \$1000 approved for food
 - ii) Parents invited to attend - need to plan for more guests
 - iii) Will send out sign up genius for donations for breakfast items and/or cash to purchase items needed as well as volunteers to set up and break down event.
 - iv) Contemplating selling T-shirts w/student names. People can choose to buy one if they would like.
 - (1) Estimated cost \$12
 - (2) Money earned would go towards breakfast/outing

C) Teacher appreciation week - Antonia and Jackie

- May 8-12
- \$3000 budget

D) Field Day

- Forestdale: 6/9
 - i) Coordinate volunteers
 - (1) This is the same day as finals for HS. Discussed other options for volunteers - parents, college kids, Sandwich Arts Alliance?
 - ii) Donuts and pizza for volunteers (\$200 approved)
- Oak Ridge: 6/9 - Approve \$300 for popsicles. Trish to order, pay Abbey Group

E) Magnets

- Original budget of \$600
- Need to request \$50 more to order 250 for each school
- Confirm plan for handing out.
 - i) Kindergarten screening instead of orientation? Or at orientation?
 - ii) Oak Ridge @ 3rd grade orientation night?

F) Back to School Event/ Playground Party?

- Requesting budget of \$2000 to have Back to School Dance Party and possible playground party if they are done by then.
 - i) DJ Ooch?

G) Forestdale Garden Club

- Cyndi Rotondi is offering afterschool Garden Club on Monday for 4 Weeks.
- She provided lesson plans and will lead class w/volunteers
- 12 kids as of Friday
- Request \$50 for supplies

6. Fundraisers - Antonia Solitro, Jackie O'Connor, Kate Bizzorik

- **Trivia Night- Back to School**
- **Ongoing efforts:**
 - Minted - \$27 as of Dec 11- social blast year round code
 - Bay State Textiles
 - Mables Labels social blast

7. Membership - Felicity Young

- Voting on new E-Board members for 2023-2024 year

8. Treasurer's Report - Cara Foley
See Attached

9. Cultural Events - Alycia York

Oak Ridge: John Williams, would like to bring back Vento Chiaro - instruments with Peter and the Wolf. And Bart Weisman - jazz performance. Next year but would like to schedule these performances in October not March.

I told Mr. Williams that it would be OK to schedule. Both performances at oakridge with the assistant principal for October.

However, this will go on next year's budget, so we won't be able to pay any deposits until the beginning of the next school year.

Bart cost the PTA \$0 - just adding this to reference back.

Chiao cost the PTA \$1000 - OR band boosters covers the additional \$500.

Events Scheduled:

FORESTDALE:

- **BMX** 2 shows (hopefully outside, Gym as a backup plan) (\$3990) June 7
Grade 1&2 at 1:15-2pm and Kindergarten 12-12:45

OAK RIDGE:

10. Discuss Sandwich Elementary PTA Bylaws committee- needs confirmation

- By laws need to be reviewed and resubmitted to Mass PTA
- Need a few volunteers to be on committee.
 - *Can't be presidents*

(has meeting been scheduled?)

11. Questions/Comments -

Adjourn.

Next Meeting: May 9, 2023

Remaining Meeting Dates:

6/13/23

Your 2022/23 Sandwich Elementary PTA Board

Lizz Bonino & Sara Aboutian: Co-Presidents

Cara Foley: Treasurer

Antonia Solitro, Jackie O'Connor, Kate Bizorik: Fundraising

Angela Klida & Daisy Lemoi: Events

Melissa Shevory: Secretary

Rebecca Westgate: Communications

Angela Stetson: Accounts Payable

Felicity Young: Membership

Alycia York: Cultural Events

Kendall O'Brien: Grants