



## **Sandwich Elementary PTA- Building a Community for our Families.**

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

**Tuesday, March 14, 2023**

**General Membership Meeting**

**6:00pm Oak Ridge Library**

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve last month's meeting minutes.**
- **Principal/Vice Principal Report**

Forestdale -

Oak Ridge -

### **3. Grant Requests - Kendall O'Brien**

- Matt McRae, PE Forestdale requesting \$3000 for Field Day. \$2600 for inflatables, \$200 for pizza, \$200 for bubbles, temp tattoos and face paint (This does not include family night, which is dependent upon the number of volunteers available.)

4. **Communications - Rebecca Westgate**

- Events/ happenings being posted via FB and website
- FB reach up 108% since Jan.

5. **Events - Daisy Lemoi and Angela Klida**

**A) Spring Book Fair**

- Oak Ridge - 3/23 & 3/24 - MOVED TO MONDAY AND TUESDAY 3/27 & 3/28
  - Family shopping night Friday 3/24
  - **Vote to use up to \$5000 in scholastic dollars**
    - Classroom Teachers - \$50 each
    - Reading Specialists - \$50 each
    - Literacy Room - \$250 total
    - Library - \$500 total
    - Students in need/ Discretionary - \$750 total
- Forestdale - 4/27 & 4/28
  - Ice cream social and Family Shopping night 4/28 @ Forestdale.
  - **Request budget of \$500 for Ice Cream Social**
  - **Vote to use up to \$5000 in scholastic dollars**
    - Classroom Teachers - \$50 each
    - Reading Specialists - \$50 each
    - Head of ELA - \$250 total
    - Library - \$1000 total
    - Students in need/ Discretionary - \$750 total

**B) 6th Grade Step Up**

- Request funding for \$2500 for student gifts
- Request budget of \$1000 for lunch/picnic. Committee and donations to be requested in May

**C) Teacher appreciation week - May 8-12**

- Request budget of \$1000 for teacher appreciation luncheon
- Will resume in school appreciation as opposed to gifts as done during Covid.

**D) Conferences -**

- Discuss process of conferences at Forestdale and Oak Ridge
- Determine if in person, does PTA resume supplying meals for teachers stuck at school for conferences and if so, when?
- Budget requested to cover cost?

**6. Fundraisers - Antonia Solitro, Jackie O'Connor, Kate Bizorik**

- **Basket Raffle - Thursday March 16th @ Sandwich High School.**
  - Parent Coordinators almost complete. Few classes remaining without organizer.
  - Discuss event process and set up
    - 1/30-2/3 - Email to coordinators to go out
    - 2/6-2/10 - Flyers sent home to families, boxes put in classroom, collection of items starts
    - 2/13-2/17 - Collection of items continues
    - 2/20-2/24 - VACATION
    - 2/27- 3/3 - Presale flyers sent home and ticket presale begins
    - 3/6- 3/10 - Ticket presale. Last push for donations
    - 3/10 - Baskets collected and assembled for following week
    - 3/10 - online ticket sales live.
      - a. Will be for specific theme and not for specific basket.
      - b. Antonia and Jackie to fill out tickets and bring to event to put in boxes
  
- **Lego Club**
  - Volunteers for Forestdale found. Looking to start first session in March.
    - Flyers being sent home week of 2/27/23
  - Teacher volunteered for Oak Ridge. Need to discuss how registration is handled and if this is PTA or OR club?
  
- **Winter gear (hats, sweatshirts, long sleeve shirts)**
  
- **Trivia Night in the Spring**
  
- **Ongoing efforts:**
  - Minted - \$27 as of Dec 11
  - Amazon Smile - discontinued Feb 2023
  - Bay State Textiles
  - Mables Labels

**7. Membership - Felicity Young**

**8. Treasurer's Report - Cara Foley  
See Attached**

**9. Cultural Events - Alycia York**

Events Scheduled:

**FORESTDALE:**

- **Math Magical** 2 shows (\$2195) 9:40am/10:40am Apr 7
- **BMX** 3 shows (hopefully outside, Gym as a backup plan) (\$3990) 9:40am/10:40am/11:40am June 7

**OAK RIDGE:**

- **Bart Weismann:** 3/29, I believe that is musical event b/c I have set that up with Mr. Williams @ OR the music teacher. No cost for the PTA.
- **Chiaro Vento instrument demonstration "Peter & the Wolf":** 3/31. 9:15 & 10:15. Band Booster is going to cover \$500 and PTA \$1000.
- **Ted Murphy: Author Visit and Writing session:** Wednesday March 22nd - Friday March 24th. 2 - 1 hour sessions/presentations on day 1, one for grade 5 and one for grade 6. combining classes in pairs or triples for day 2 & 3. PTA \$2000

**10. Discuss Sandwich Elementary PTA Bylaws committee**

- By laws need to be reviewed and resubmitted to Mass PTA
- Need a few volunteers to be on committee.
  - *Can't be presidents*

**11. Questions/Comments -**

**Adjourn.**

**Next Meeting:** April 11, 2023

**Remaining Meeting Dates:**

4/11/23  
5/9/23  
6/13/23

## **Your 2022/23 Sandwich Elementary PTA Board**

Lizz Bonino & Sara Aboutian: Co-Presidents

Cara Foley: Treasurer

Antonia Solitro, Jackie O'Connor, Kate Bizorik: Fundraising

Angela Klida & Daisy Lemoi: Events

Melissa Shevory: Secretary

Rebecca Westgate: Communications

Angela Stetson: Accounts Payable

Felicity Young: Membership

Alycia York: Cultural Events

Kendall O'Brien: Grants