



## **Sandwich Elementary PTA- Building a Community for our Families.**

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

**Tuesday, June 4, 2024**

**General Membership Meeting**

**6:00 pm Oak Ridge Library & Zoom Option**

**Welcome/Introductions - Introductions of all board members and administration.**

- **Approve May Meeting Minutes**
  
  - **Principal/Vice Principal Report**
    - **Forestdale**
    - **Oak Ridge**
  
  - **Grant Requests** - Kendall OBrien
  
  - **Communications** - Rebecca Westgate
- Promoting 6/14 end-of-school party
- **Fundraising** - Antonia Solitro & Jackie O'Connor

○ **Ongoing efforts:**

- Minted
  - 10% discount for consumer - **FUNDRAISESANDWICH**
- Bay State Textiles
- Mabels Labels - social blast leading up to summer camps

● **Events** - Valerie McIntyre and Kathryn Walden

End of year Party June 14th 5-7p @ Oak Ridge: ABB inflatables, DJ ooch & Cloud 9 ice cream truck

-looking for up to an additional \$500 to cover more ice cream (currently budgeted for 150)

- in need of a few volunteers; at least one adult per inflatable, by ice cream truck, popcorn maker (if we have it)...sign up genius will be posted

- Kindergarten screening asking for \$800
  - Would love membership & merch

- Back to school bash asking for up to \$3,000

- First week of school welcome - balloons were done last year asking up to \$1000 per school

- coffee truck for teachers

- balloons at entrance

-Fall open house - up to \$2,000 per school for food for teachers

- pumpkin carving/halloween/fall harvest event asking for up to \$4,000/5,000

-Bookfairs:

- Oak Ridge 10/10-10/16 (date range event most likely 10/14 & 10/15)

-Forestdale 11/08-11/15 (event dates most likely 11/13 & 11/14)

- monthly/quarterly parent only events

-movie nights

● **Cultural Events** - Cyndi Rotondi representing Sara Aboutian

○ Events Scheduled:

**FORESTDALE:**

**OAK RIDGE:**

● **Membership** - Jenny MacFaden

● **Treasurer's Report** - Cara Foley

○ Monthly Financial Report -

**NOMINATIONS / VOTING for 2024/2025 school year**

**Events:** Angela Klida

**Membership:** Mary Beth Burwood & Shana Tyner

**Secretary:** Lauren Comley Ferner

**Communications:** Michelle Ducie

**Meeting Schedule:**

- June 4 6pm Oak Ridge

**Questions/Comments - Officer Elections**

**Adjourned:**

**Your 2023/2024 Sandwich Elementary PTA Board**

**Co-Presidents:** Lizz Bonino & Cyndi Rotondi

**Treasurer:** Cara Foley

**Fundraising:** Antonia Solitro & Jackie O'Connor

**Events:** Valerie McIntyre & Kathryn Walden

**Secretary:** open position

**Grants:** Kendall O'Brien

**Communications:** Rebecca Westgate

**Accounts Payable:** Kate Bizorik

**Cultural Events:** Sara Aboutian

**Membership:** Jenny MacFaden