



Sandwich Elementary PTA- Building a Community for our Families.

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

Tuesday, January 9, 2024

General Membership Meeting

6:00 pm Forestdale Library

& Zoom Option

Welcome/Introductions - Introductions of all board members and administration.

- **Approve November Meeting Minutes**

- **Principal/Vice Principal Report**

- **Forestdale - Chris Dintino**

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- **Oak Ridge - Trish Hill**

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- **Grant Requests - Kendall O'Brien**

- Carly Smith, Tech OR is requesting \$930 for Cameras, Software, and Modeling supplies to be used for a stop motion animation studio for all 4th grade students as part of the annual technology curriculum
- Kristin MacDonald, 7Cs OR is requesting \$540 to build a Little Free Library at the front of the school
- Nancy Sullivan and Cheryl Eastman, 1st Grade are requesting \$675 for a Mindfulness and Meditation assembly

- **Communications - Rebecca Westgate**

- Consolidate winter happenings/ activities for newsletter (Celebration sign, Lego Club, etc.)

- **Fundraising** - Antonia Solitro & Jackie O'Connor

- **Fun Run 2024** -

- Looking for subcommittee members to plan these new fun events, more info to come!
 - Fun Run only (in house management!) + Class prizes (extra recess, pj day)

- **Celebration Sign**

- Jan 19th 2024 - Sign up form coming out.
- Rentable for a week starting at 4PM on Fridays
- Donations-based
 - Double check Paypal/Venmo accounts are up and running
- 2 boards at each school
 - one that promotes the Celebration Board (Rent Me)
 - one for families to paint on
- Future goal of digital sign boards for both schools

- **Ideas for this year**

- Trivia Night
- Taste of the Town - does someone want to take this on this year?
- Lego club
 - Between Feb and April break.
 - **Need facilitators (2-3)**. Club will run between February and April breaks. Possible Wednesdays for 1 hour. Need to check space available
- Pokemon card trading club at Forestdale.
 - **Need facilitators (2-3)**. Need to check space available.
- Lego competition - targeting April
 - Should start reaching out for committee
- Derby Party (adults) - May for the Derby, parents only fundraiser
- No fuss fundraiser - possibly for spring 2025
- **Corporate Sponsorships** (T-shirts, website, facebook page promos, marketing opportunities at events and teacher appreciation)

- **Ongoing efforts:**

- Minted - social blast leading up to holidays
 - 10% discount for consumer - **FUNDRAISESANDWICH**
- Bay State Textiles
- Mabels Labels

- **Events** - Valerie McIntyre and Kathryn Walden

- Sugar Plum
 - Asking for an additional 7,000\$ - cover shopping items, wrapping restock items etc.
- Teachers Lounge
 - Wish Lists have been created and posted

- Subcommittee- email chain has been started with parents that would like to help and what roles they are willing to take

- **Cultural Events** - Sara Aboutian

- Events Scheduled:

- FORESTDALE:**

- 5/24- Peter Reynolds 2:15-3pm \$1,000

- OAK RIDGE:**

- RHSD will return in spring to have more intimate experience with 5th grade as an ongoing partnership. After school program is also a possibility.

- Cultural/Diversity Fair in Spring**

- Details to be set

- **Membership** - Jenny MacFaden

- **Treasurer's Report** - Cara Foley

- Monthly Financial Report

- Meeting Schedule:**

- February 13 6pm Oak Ridge
- March 12 4pm **OAK RIDGE** - this has changed from Forestdale
- April 9 6pm Oak Ridge
- May 14 6pm Forestdale
- June 4 6pm Oak Ridge

- Questions/Comments -**

Adjourn.

Your 2023/2024 Sandwich Elementary PTA Board

Co-Presidents: Lizz Bonino & Cyndi Rotondi

Treasurer: Cara Foley

Fundraising: Antonia Solitro & Jackie O'Connor

Events: Valerie McIntyre & Kathryn Walden

Secretary: Melissa Shevory

Grants: Kendall O'Brien

Communications: Rebecca Westgate

Accounts Payable: Kate Bizorik

Cultural Events: Sara Aboutian

Membership: Jenny MacFaden