



Sandwich Elementary PTA- Building a Community for our Families.

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

Tuesday, December 13, 2022

General Membership Meeting

6:00pm Forestdale Library

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve last month's meeting minutes. [Lauren Galvano motioned to approve, seconded.](#)**
[Meeting minutes approved.](#)
- **Principal/Vice Principal Report**

Forestdale - **[Presented by Vice Principal Sarah Murray. The Turkey Trot was lots of fun, great parental support. Upcoming Morning Program Dane show and Jingle Run on 12/23. Report Cards were out on 12/4. Water refill stations will be installed this month. Final approval of the playground plans have been made.](#)**

Oak Ridge - **[Presented by Principal Trish Hill. Third Grade had a successful field trip to Plimoth Patuxet Museum. Fourth Grade attended the Young People's Concert. Sixth Grade traveled to the high school for a special performance of Puffs. Spirit week will be next week prior to school break. COVID tests will go home with students prior to break. A reminder to have students dress appropriately for the weather. Lost and Found is overflowing, please remind students to double check if they are missing anything.](#)**

3. Grant Requests - *Kendall O'Brien*

- Amy Baxter, 2nd grade is requesting a grant of \$1500 to purchase the necessary instructional supplies to facilitate learning at the salt marsh. [Daisy motioned to approve request, seconded.](#)
[Motion approved](#)

- Sonya D'Angelo Chagnon, 4th grade is requesting \$1500 for a field trip to Brewster to the National Seashore [Lauren motion to approve fund for 4th grade field trip, seconded. Motion Approved.](#)

4. **Communications - *Rebecca Westgate***

FB insights, comparing 2021 to present date:

- Reach up 10,993 or 289.4%
 - Page visits up 1,205 or 138.6%
 - New likes up 107 or 234.4%
- Constant Contact Dec. newsletter- 70% open rate

*[Request to have a FB post or a bulletin for pictures of Forestdale Students reading to pets.](#)

5. **Events - *Daisy Lemoi and Angela Klida***

- **SUGARPLUM FAIRY – *Friday 12/9***

- Recap event
 - Traffic flow
 - Sales
 - Adult shopper control for next year
 - Ideas for next year
 - pair with Last Best Craft Fair?
 - Kids craft station
 - T-shirts/Merchandise
 - Volunteer break room: 8 pizzas, small waters, snacks
- Request \$5000 or **\$6000** for 2023 Sugar Plum Fairy Event. [Trish Motioned to approve \\$6000 for 2023 sugar plum fairy event, motioned seconded. Motion approved.](#)
- Daisy will continue to shop/assist through the rest of this year and pull in Liz to take over process of shopping, pricing, packing and storing.
- Antonia and Angie can work on coordinating event next year.

- **Spring Book Fair**

- Oak Ridge - 3/23 & 3/24
 - Ice cream social 3/24 @ Oak Ridge
 - Request budget of \$500 for Ice Cream [Trish motioned to approve \\$500 for ice cream social, motion seconded. Motion approved.](#)
- Forestdale - 4/27 & 4/28

6. **Fundraisers - *Antonia Solitro, Jackie O'Connor, Kate Bizorik***

- **Basket Raffle:**

- Scheduled for February or March
- [Discussion for location change to Oak Ridge vs. High School. Discussion regarding online options for raffles.](#)

- **Lego Club**

- Discussed bringing it back to Forestdale as afterschool offering
 - Need to see if anyone interested in running program for PTA
 - Discussion of 2 volunteers needed to run the program. Previous cost was \$25 per student.
- **Winter gear (hats, sweatshirts, long sleeve shirts)**
 - Will order winter hats
 - Requesting budget of up to \$1000 for hats
 - Trish motioned to approve request for hat funds, seconded. Motion approved.
 - Sweatshirts/Long sleeve TBD
- **Trivia Night in the Spring**
 - Discussion about entry fee at an established trivia night for a spring fundraiser.
- **Ongoing efforts:**
 - Minted
 - Amazon Smile
 - Bay State Textiles
 - Mables Labels

7. **Membership - *Felicity Young***

8. **Treasurer's Report - *Cara Foley***
See Attached

Items of Note:

- Fall Book Fair Net Profit: \$5,967.07
- Sugar Plum Fairy Net Profit - ~\$600
- Forestdale Cultural Events - paid in full; Pending invoices for Oak Ridge events

9. **Cultural Events - *Alycia York***

Events Scheduled:

FORESTDALE:

- **Wacky Science** 3 shows (\$2390) 9:40am/10:40am/11:40am Feb 17
- **Math Magical** 2 shows (\$2195) 9:40am/10:40am Apr 7
- **BMX** 3 shows (hopefully outside, Gym as a backup plan) (\$3990) 9:40am/10:40am/11:40am June 7

OAK RIDGE:

- **Bart Weismann:** 3/29, I believe that is musical event b/c I have set that up with Mr. Williams @ OR the music teacher. No cost for the PTA.
- **Chiaro Vento performance:** 3/31. Band Booster is going to cover \$500 and PTA \$1000.
- **6th grade viewing of KTC performance:** 11/17. 6th grade class traveling to HS to see day time performance from the KTC. PTA covering cost of busses.

10. Questions/Comments -

Adjourn at 6:57

Next Meeting: January 10, 2023

Remaining Meeting Dates:

1/10/23
2/14/23
3/14/23
4/11/23
5/9/23
6/13/23

Your 2022/23 Sandwich Elementary PTA Board

Lizz Bonino & Sara Aboutian: Co-Presidents

Cara Foley: Treasurer

Antonia Solitro, Jackie O'Connor, Kate Bizerik: Fundraising

Angela Klida & Daisy Lemoi: Events

Melissa Shevory: Secretary

Rebecca Westgate: Communications

Angela Stetson: Accounts Payable

Felicity Young: Membership

Alycia York: Cultural Events

Kendall O'Brien: Grants

