



Sandwich Elementary PTA- Building a Community for our Families.

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

Tuesday, November 14, 2023

General Membership Meeting

4:00 pm Oak Ridge Library

& Zoom Option

- **Welcome/Introductions - Introductions of all board members and administration.**
- **Approve October's Meeting Minutes** Kendall made a motion to approve October's meeting minutes. Motion seconded, motion approved.
- **Principal/Vice Principal Report**
- **Forestdale**
 - Kara Schofield, Assistant Principal was present for this evening's meeting. Ms. Schofield reported the school was very excited for the upcoming Wellness Day that will take place on 11/22. The Red Hawk singers and dancers' experience was amazing and thoroughly enjoyed by both students and staff.
 - Wellness day November 22nd Funds Request
- **Oak Ridge**
 - Trish Hill was in attendance for our meeting this evening. Ms. Hill expressed a big thank you to the PTA for the busy month of sponsored events, such as bookfair, boosterthon, Red Hawk performance, Vento Chair, third grade field trip to Plimoth Patuxet Museum and the sixth grade trip to the High School to see the production of Sleepy Hollow. Also, this month OR celebrated Veterans Day with "take a vet to school" day where local veterans were able to discuss their experience with students during specials. This week is gratitude week at OR.

Upcoming events include:

- ESP day is tomorrow 11/15
- Blessing Basket distribution this upcoming Thursday and Friday

Band Booster holiday decor fundraiser (please see Trish Hill's weekly email for more details or contact John Williams)

- Community Action is this upcoming weekend. Organized by Mrs. McDonald. Great community event to help local seniors with fall cleanup.
- Sandwich Public Library is hosting an afternoon movie day at the library on 11/22.
- **Grant Requests - Kendall O'Brien**
 - Racheal Speakman, Health at OR is requesting \$400 for a restock of the Hygiene Cart for things such as: deodorant, toothpaste, toothbrush, floss, feminine products, lotion and more
 - Melissa made the motion to approve \$400 (Mary Cox funds vs. grade level grant funds) to restock the hygiene cart. Motion seconded, motion approved.
 - Cheryl Eastman, 1st Grade is requesting up to \$3000 for a field trip to Heritage Museum and Gardens. Heritage connects with their ARC program during the "Plant Unit". This is a 9-week curriculum where the students study plants (parts, life-cycles, habitats, basic needs, etc)
 - Ms. Morgan was present at tonight's meeting requesting funds for first grade. After discussion, Antonia made the motion to approve up to \$1500 for field trip to Heritage, motion seconded. Motion approved.
 - Nikki DeNardo and Matt McRae, PE at FD is requesting \$128.88 to purchase 6 Rubbermaid trash barrels that can be incorporated into Physical Education lessons, specifically an inclusive basketball unit
 - Melissa made the motion to approve funds for rubbermaid barrels. Motion seconded, motion approved.
- **Communications - Rebecca Westgate**

PTA approved for Canva Pro, giving PTA access to premium photos, artwork, video, and imagery editing. Save the date artwork/ promo for Sugar Plum event almost finalized. Newsletter to go out next week.
- **Fundraisers - Antonia Solitro & Jackie O'Connor**
 - **Boosterthon Recap**
 - \$66,069 (\$114,178)
 - Last 5 years: 36K, 42K, 32K (spring 2021), 42K, 52K
 - Teacher feedback coming in
 - Exploring other options
 - Discussion regarding taking on boosterthon as a sole PTA event with increased volunteer support. What would that look like? Increased support and further research needed.
 - **Celebration Sign**
 - Possible to use the signs outside of each of the school? \$25 to "rent" the sign and paint a celebratory message on.
 - Donation structure would need to be formulated
 - "Renter" is in charge of painting and hanging the signs.
 - Grade sponsored option available for kids in need.
 - **Community Fundraiser - Hat Sale**
 - Buy a hat - Give a hat - received hats.
 - **Volunteer Meeting Recap**
 - So many energetic new faces - let us know if you'd like to join the volunteer email list!
 - **Ongoing efforts:**

- Minted - social blast leading up to holidays 10% discount for consumer
 - Bay State Textiles
 - Mabels Labels social blast
 - **Ideas for this year**
 - Trivia Night
 - Have contacted DJ Cubey at Smith Family for a Spring weekday night (\$350-\$450 depending on day of the week) - split with SF?
 - Taste of the Town
 - Lego club
 - Maybe on the tail end of lego competition? Between Feb and April break. Need facilitators (2-3). Club will run between February and April breaks. Possible Wednesday date for 1 hour? Facilitators needed
 - Lego competition (Possible January date, TBD)
 - Should start reaching out for committee
 - No fuss fundraiser
 - Discussion regarding an upcoming after school Pokemon card trading club at Forestdale. Will need 2-3 Facilitators.
- **Events - Valerie McIntyre and Kathryn Walden**
 - Book Fair 11/16-11/17 More volunteers needed.
 - Scholastic Dollar spending increase
 - \$1000 scholastic dollars for the Family Partnership Library was requested by Lauren Galvano. Antonia made the motion to approve funds. Motion seconded, motion approved.
 - Sugar Plum
 - Requesting increase (up to \$3,000) Trish made the motion to approve an increase of funds. Motioned seconded, motion approved.
 - Teachers Lounge
 - Wish Lists
 - Monthly budget?
 - Subcommittee needed for ongoing efforts
 - A more detailed budget request and additional information needed prior to approval. Will be moved to December's agenda.
 - Parent Events
 - Wreath Workshop at Scenic Roots - 11/29 5:30-8:00pm
- **Membership - Jenny MacFaden**
- **Treasurer's Report - Cara Foley**
 - Debit cards have been issued
 - Monthly Financial Report

- **Cultural Events - Sara Aboutian**

- Events Scheduled:

FORESTDALE:

11/9- Red Hawk Singers and Dancers

4 Shows, one/grade level including preschool

5/24- Peter Reynolds 2:15-3pm \$1,000

OAK RIDGE:

11/3- Vento Chiaro-

11/14-Red Hawk Singers and Dancers

2 grades per show.

RHSD will return in spring to have more intimate experience with 5th grade as an ongoing partnership. After school program is also a possibility.

Cultural/Diversity Fair in Spring

Details to be set

Meeting Schedule:

- November 14 4pm Oak Ridge
- December 12 6pm Forestdale
- January 9 6pm Forestdale
- February 13 6pm Oak Ridge
- March 12 4pm Forestdale
- April 9 6pm Oak Ridge
- May 14 6pm Forestdale
- June 4 6pm Oak Ridge

Questions/Comments -

Meg Keegan, Parent and owner of Mobile Mac Doctors, Cape Cod offered to host an internet safety/parental control workshop for parents of Forestdale and Oak Ridge.

Adjourn. 5:05pm

Your 2023/2024 Sandwich Elementary PTA Board

Co-Presidents: Lizz Bonino & Cyndi Rotondi

Treasurer: Cara Foley

Fundraising: Antonia Solitro & Jackie O'Connor

Events: Valerie McIntyre & Kathryn Walden

Secretary: Melissa Shevory

Grants: Kendall O'Brien

Communications: Rebecca Westgate

Accounts Payable: Kate Bizorik

Cultural Events: Sara Aboutian

Membership: Jenny MacFaden