



## **Sandwich Elementary PTA- Building a Community for our Families.**

Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

Note: Membership [signup here](#).

**Tuesday, January 9, 2024**

**General Membership Meeting**

**6:00 pm Forestdale Library**

**& Zoom Option**

**Welcome/Introductions - Introductions of all board members and administration.**

- **Approve November Meeting Minutes [Kendall made a motion to approve last months minutes, motion seconded. Motion approved](#)**

- **Principal/Vice Principal Report**

- **Forestdale -**

- Kara Schofield, Vice Principal gave a big thanks to PTA for the holiday hot cocoa and coffee bar. Last month Forestdale held a wellness day and jingle jog. Students and teachers were able to participate in yoga as well as relaxation and sensory activities.

- **Oak Ridge -**

- Brandy Clifford, Vice Principal gave a big thanks to the PTA for the cocoa and coffee bar for the teachers lounge. Last month Oak Ridge held a successful spirit week prior to holiday break. An active shooter drill took place that was well received by staff. Upcoming there will be Puberty Night on 1/16 for current 5th and 6th grade parents hosted Mrs. Speakman. Also, an assembly to celebrate Thornton Burgess Birthday featuring Christie Lowrance and the Thornton Burgess society. The 6h grade will travel to the Planetarium in Plymouth. Teachers will have a professional development day on 1/12. They will participate in cultural sensitivity seminars, iredy and art program discussions, as well as, small group math instruction activities.

- **Grant Requests** - Kendall O'Brien

- Carly Smith, Tech OR is requesting \$930 for Cameras, Software, and Modeling supplies to be used for a stop motion animation studio for all 4th grade students as part of the annual technology curriculum [Melissa made the motion to approve \\$930 for cameras, software, modeling supplies, motion seconded. Motion Approved.](#)
- Kristin MacDonald, 7Cs OR is requesting \$540 to build a Little Free Library at the front of the school [Jackie made the motion to approve \\$540 for a Little Free Library structure, motion seconded. Motion approved.](#)
- Nancy Sullivan and Cheryl Eastman, 1st Grade are requesting \$675 for a Mindfulness and Meditation assembly [Kathryn made the motion to approve \\$675 for a Mindfulness and Meditation assembly, motion seconded. Motion approved.](#)

- **Communications** - Rebecca Westgate

- Consolidate winter happenings/ activities for newsletter (Celebration sign, Lego Club, etc.)

- **Fundraising** - Antonia Solitro & Jackie O'Connor

- **Fun Run 2024 - FUN RUN will be 100% run by PTA in the 2024/2025 school year.**
  - Looking for subcommittee members to plan these new fun events, more info to come!
    - Fun Run only (in house management!) + Class prizes (extra recess, pj day)
- **Celebration Sign**
  - Jan 19th 2024 - Sign up form coming out. [Via signup genius.](#)
  - Rentable for a week starting at 4PM on Fridays
  - Donations-based
    - Double check Paypal/Venmo accounts are up and running
  - 2 boards at each school
    - one that promotes the Celebration Board (Rent Me)
    - one for families to paint on
  - Future goal of digital sign boards for both schools
- **Ideas for this year**
  - Trivia Night
  - Taste of the Town - does someone want to take this on this year?
  - Lego club
    - Between Feb and April break.
    - **Need facilitators (2-3).** Club will run between February and April breaks. Possible Wednesdays for 1 hour. Need to check space available [Facilitators needed, keep an eye for social media blast.](#)
  - Pokemon card trading club at Forestdale.
    - **Need facilitators (2-3).** Need to check space available. [Will run on Thursdays between February and April break for 5 weeks. Space will be limited to 20 students. Facilitators needed.](#)
  - Lego competition - targeting April
    - Should start reaching out for committee
  - Derby Party (adults) - May for the Derby, parents only fundraiser
  - No fuss fundraiser - possibly for spring 2025
  - **Corporate Sponsorships** (T-shirts, website, facebook page promos, marketing opportunities

at events and teacher appreciation)

○ **Ongoing efforts:**

- Minted - social blast leading up to holidays
  - 10% discount for consumer - **FUNDRAISESANDWICH**
- Bay State Textiles
- Mabels Labels

● **Events** - Valerie McIntyre and Kathryn Walden

Discussions for a winter family movie night - more to come

- Sugar Plum
  - Asking for an additional \$7,000 - cover shopping items, wrapping restock items etc. [Kendall made the motion to approve \\$7000 in additional funds to support the sugar plum fairy event.](#)
- Teachers Lounge
  - Wish Lists have been created and posted
  - Subcommittee- email chain has been started with parents that would like to help and what roles they are willing to take [More to come on this next month.](#)

● **Cultural Events** - Sara Aboutian

○ Events Scheduled:

**FORESTDALE:**

5/24- Peter Reynolds 2:15-3pm \$1,000

**OAK RIDGE:**

RHSD will return in spring to have more intimate experience with 5th grade as an ongoing partnership. After school program is also a possibility.

**Cultural/Diversity Fair in Spring**

Details to be set

● **Membership** - Jenny MacFaden

● **Treasurer's Report** - Cara Foley

- Monthly Financial Report

**Meeting Schedule:**

- February 13 6pm Oak Ridge
- March 12 4pm **OAK RIDGE - this has changed from Forestdale**
- April 9 6pm Oak Ridge
- May 14 6pm Forestdale
- June 4 6pm Oak Ridge

**Questions/Comments -**

**Adjourn. 6:36pm**

**Your 2023/2024 Sandwich Elementary PTA Board**

**Co-Presidents:** Lizz Bonino & Cyndi Rotondi

**Treasurer:** Cara Foley

**Fundraising:** Antonia Solitro & Jackie O'Connor

**Events:** Valerie McIntyre & Kathryn Walden

**Secretary:** Melissa Shevory

**Grants:** Kendall O'Brien

**Communications:** Rebecca Westgate

**Accounts Payable:** Kate Bizorik

**Cultural Events:** Sara Aboutian

**Membership:** Jenny MacFaden