



***Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.***

**Meeting Date:** Tuesday, October 8, 2024

- **Approve September Meeting Minutes - APPROVED**
- **Principal/Vice Principal Report**
  - **Oakridge:**
    - Fire department presentation for 3rd grade students this week.
    - Screenings have begun.
    - Bookfair next week.
    - 5th/ 6th presentations with \_\_\_\_\_ (need name)
    - Conferences 10/23, 10/24 (virtual option), 11/6
    - Fun run 10/25
    - Pizza party will be planned for teachers who join PTA.
  - **Forestdale:**
    - Teachers LOVED open house dinner
    - Before school programs kicked off - BOKS and dance
    - No school 10/14
    - Mr. D sending email regarding fun run times for all grades
      - IF rain - dance party instead
      - Conferences same day as Oakridge
        - Teachers sending links
      - Virtual unless request sent for in person
    - Communication boards for playgrounds complete - way under budget
      - \$700-800
      - Interactive boards for non-verbal students
- **Grant Requests - Kendall O'Brien**
  - Kim Emerson & Cyndi Denmat, 3rd grade, are requesting \$2000 for our annual field trip to Plimoth Patuxet Museum. This trip enhances our study of the Pilgrims and Wampanoags. By requesting these funds, students will only have to pay \$14, per student. - **APPROVED**
  - Melanie Heller, FD Reading intervention is requesting \$116.84 for another set of Bark Headphones with microphones to use when we are administering the Early Bird Literacy screener to all students - **APPROVED (\$120)**
  - Emilie Cataldo, PT is requesting \$850+ for the Free Wheel which is a special attachment that will go on students wheelchairs to allow them to move on uneven terrain with greater ease and independence. There are several events throughout the school year that are held on the fields or out in the community (field trips) where this piece of equipment could be used to make them more accessible for out students that use wheelchairs - **APPROVED (up to 1k including shipping)**
  - Chris Dintino, Principal FD is requesting \$450 to transport 20 financially insecure students to the Polar express Friday, December 6 at 4:30 PM - **APPROVED**

- **Communications** - Shana Tyner | Michelle Ducie
  - Website is in the works
    - More blogs will be included
    - Items tagged, showcased
  - Please send over pictures of anything and everything the PTA has funded
  
- **Fundraising** - Antonia Solitro | Jackie O'Connor
  - FUN RUN UPDATE
    - Goal update - 1/3 of the way to goal!
    - Sponsorships - 25ish businesses have contributed
    - Donation form - \$250 and above
    - Incentives
      1. Teachers can add own incentives
        - a. First school goal reached - 10k for each!
      2. Donation link shows all incentives
        - a. Individual
        - b. Class
        - c. School
    - States contest - can we get all 50?
    - Day of volunteers needed
    - Hype person? DJ will be great. HS mascot?
  
- **Events** - Valerie McIntyre | Meaghan Mallon | Angela Klida
  - October 15/16 (OR) - BookFair (volunteers still needed)
  - October 19 - Harvest Fest (Lizz)
  - November 15/16 (FD) - BookFair - info coming for comms needed
  
- **Cultural Events** - Cyndi Rotondi
  - Grant proposal for 2k for fall session with a member of the Redhawk Singers and Dancers - **APPROVED**
  - Separate grant for the spring not through the PTA
  
- **Membership** - Mary Beth Burwood
  - Huge thank you to principals and teachers for support
  - More members = more support
  - Don't need to show up! Just sign up.
  - Brooklyn Heights offering 15% off for PTA members
  
- **Treasurer's Report** - Cara Foley
  - Update to budgets per last meeting (see Treasurer's Report)
  - Budget approvals needed for the following:
    - Teacher Lounge Update project (Antonia)
      1. **Hold on this**
    - Teacher Lounge monthly stocking (Antonia / Kate)
      1. Amount per month? Prior year 500/month
    - Grade Level Grant overall amounts for year (Kendall)
      1. See Kendall for breakdown by grade - **APPROVED**
    - Mary Cox fund (Lizz/Mel)
      1. Prior year 1,900 - **APPROVED**
    - Cultural Events Grant overall amounts for year (Cynthia)
      1. Prior year 10,000 - **APPROVED**
    - Field Day (FD and OR) (Kendall)
      1. **FD prior year 3000 - APPROVED**
      2. OR prior year 1000

- Grants can be applied for on the website under quicklinks
- **Questions | Comments**
  - If families can't afford, can they not go? Can check on field trip form - financial hardship.
    - Moneys, extra charge accumulates overtime - that gets contributed
- **Adjourned:** 7:03 PM
  - Next meeting 11/12.

***Your 2024/2025 Sandwich Elementary PTA Board***

**Co-Presidents:** Lizz Bonino | Melody Way

**Treasurer:** Cara Foley

**Fundraising:** Antonia Solitro | Jackie O'Connor

**Events:** Valerie McIntyre | Meaghan Mallon | Angela Kilda

**Secretary:** Lauren Comley

**Grants:** Kendall O'Brien

**Communications:** Shana Tyner | Michelle Ducie

**Accounts Payable:** Kate Bizorik

**Cultural Events:** Cyndi Rotondi

**Membership:** Mary Beth Burwood