



*Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.*

Meeting Minutes: Tuesday, November 12, 2024

Welcome | Introductions

Approve October Meeting Minutes

Meeting minutes approved by majority vote

Principal/Vice Principal Report

- **Kara Schofield, Forestdale**
  - Book Fair this week
  - Tolukna - Cultural grant presentation
  - Wellness Day the Wednesday before Thanksgiving, early dismissal
    - Turkey Trot
    - REACH assembly
    - More fun stuff!
  - Report cards 12/6 tentative date
- **Oak Ridge**
  - Veteran series ongoing, speakers through Specialist teachers
  - Field trips coming up - Grade 3, Grade 6
  - Title 1 night on Thursday 11/14 - open to any student receiving intervention services (reading/math), Dinner provided, games, and takeaways
  - Specialist Showcase 12/4, Celebrity scooper
  -

Grant Requests - Kendall O'Brien

- Julie Santoni, 6th Grade is requesting **\$2000** for culminating activity for our earth, sun and moon system to Blake Planetarium. \$1100 for buses and \$600 for admission fee. Any extra funds will be used towards end of year activities. Approved by majority vote
- Suzanne Perdigao, PreK is requesting **\$600** for the annual Toe Jam Puppet Band end of the year celebration (for preschool and school for early learning) - Approved by majority vote
- Chrissi Howell, 2nd Grade is requesting \$3320 for students to attend Harwich Junior Theatre to see a show depicting story book "How I Became a Pirate" by David Shannon. 4 buses plus \$12.50 a student. Going in February or March. **\$3000** approved by majority vote; remaining will be requested after grant funds roll into community pot
- Josie Scott, FD Librarian is requesting \$415.64 for book covers, book repair tape, barcode labels and premium filament tape. - **\$420** approved by majority vote
- Carly Smith, Art OR is requesting **\$600** for basic art supplies such as acrylic paint pens, wool roving for needle felting, clay - (Vendor: Amazon) - approved by majority vote for "specialized" art supplies
- Nicola Bordelon is requesting \$100 + for their Wellness Fair to purchase swag to hand out to

students who attend and raffle prizes. Fair is 3/13/25 4-7pm

- Kindergarten field trip - \$3000 / Heritage Gardens or Buttonwood Park Zoo. \$7 per student, bus amount pending...additional information needed. Voting postponed.

#### **Communications** - Shana Tyner | Michelle Ducie

- Website updates ongoing
- Reminder to take pictures for project/events/etc funded by PTA for social media to help showcase/advertise PTA

#### **Fundraising** - Antonia Solitro | Jackie O'Connor

- Fun Run Recap
  - 79000 raised, kept 98% vs. prior years
  - Largest expense was tee-shirts
  - Average student contribution \$140 / 52% registered
  - Donations from All 50 states! and 6 countries
  - Back to back sunny days :)
- Minted holiday
  - 10% discount all year with bonus to PTA
- Spring fundraiser
  - Basket Raffle

#### **Events** - Valerie McIntyre | Meaghan Mallon | Angela Klida

- BookFair - this week, any additional volunteers for set up on Wednesday and Friday evening family night greatly appreciated!
- Sugar plum is rocking and rolling. - **November 24, 2024**
  - Closet clean out success
  - Moving inventory over
  - Started a small sub planning group with shoppers and task
  - Schedule TBD - *(Val + team insert any discussion about flow / timing?)*
  - Sign ups out to teachers and student volunteers this week. Out to parent volunteers up coming soon.
  - Shopping needed men/tween/teen boys

#### **Cultural Events** - Cyndi Rotondi

Mrs. Saunders with the DIEB committee is requesting **\$700** cultural funds to create a lending library for teachers and eventually families that includes books with topics that support diversity, equity, inclusion and belonging. Books will be housed in the school library for a central location. Approved for up to \$1000 to allocate toward DIEB

#### **Membership** - Mary Beth Burwood

- No updates

#### **Treasurer's Report** - Cara Foley

- See attached

#### **Questions | Comments**

Adjourned: 4:45pm

*Your 2024/2025 Sandwich Elementary PTA Board*

**Co-Presidents:** Lizz Bonino | Melody Way

**Treasurer:** Cara Foley

**Fundraising:** Antonia Solitro | Jackie O'Connor

**Events:** Valerie McIntyre | Meaghan Mallon | Angela Kilda

**Secretary:** Lauren Comley

**Grants:** Kendall O'Brien

**Communications:** Shana Tyner | Michelle Ducie

**Accounts Payable:** Kate Bizorik

**Cultural Events:** Cyndi Rotondi

**Membership:** Mary Beth Burwood