



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: November 12, 2025

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

Approval of October Meeting Minutes

Principal/Vice Principal Report

- Forestdale
 -
- Oak Ridge
 -

Treasurer's Report - Cara Foley

-

Grant Requests - Kendall O'Brien

- Kindergarten (Lisa Kent) is requesting \$2500 for the cost of transportation to the Buttonwood Zoo (\$2000) and tshirts (\$500) for the field trip. The field trip is May 12, 2026
- FD Library (Josie Scott) is requesting \$778 comfortable seating to replace the existing and damaged stools so that students can use the book table during centers as a comfortable option for reading and the tray tables so that students can use the read aloud feature on their chromebooks and spread out for comfort and be able to hear them because that is challenging if they all sit together at a table and have volume on
- Pre-K (Suzanne Perdigo) is requesting \$700 to have the Toe Jam Puppet Band perform at our End Of The Year Celebration.
- FD Health (Julie Cosby) is requesting up to \$1200 to purchase a stone "Breathing Bench," which will overlook the new garden beds and provide students with a peaceful space to pause and practice mindful breathing. The bench will be bought from Stonewood Products. Bench is \$550 with \$100 delivery fee. Additional funds will go to purchasing a variety of stones and logs to create a balance station along the pathway.

Communications - Michelle Ducie | Jackie Flynn

- Recent blogs to check out:
 - <https://www.sandwichpta.com/post/funrunsucccess2025>
 - <https://www.sandwichpta.com/post/sugarplumfairysshopping2025>
- Those receiving grants today and in the past please email info@sandwichpta.org with:
 - Photos
 - 2-3 Sentences or more about how you are using the money
 - 2-3 Sentences of how it is benefiting the students and/or how it is aligned with your curriculum

Fundraising - Antonia Solitro | Jackie O'Connor

- Fun Run Recap

- We did it!!! \$90K+ Raised :), and lots of FUN had by all!

Events - Meaghan Mallon | Katie Bifano | Casey Read

- The Sugar Plum Fairy Shopping Event (Sunday 11/23, 12-3pm)
 - Recruiting Volunteers + PTA members to help
 - Friday 11/21, 4-6pm Set up
 - Saturday 11/22, 9:30am-2:30pm Set up
 - Sunday 11/23, 10:30am-6pm Final Event Prep, Event 12-3pm, Cleanup
 - Raffle to track number of attendees + ages
 - Highlight onsite vendors

Cultural - Cyndi Rotondi | Alexis Bronner

- Cyndi to meet with literacy and potential visiting author 11/12.
- In the process of scheduling and confirming details with authors.
- OR Music (Ben Healy) is requesting \$3350 for Ball in the House, a professional men's a cappella group that will perform two different concerts, one for 3rd and 4th grade, one for 5th and 6th grade. Their performances feature lessons in music history, self esteem, and proper vocal singing technique. They perform a variety of songs, from current hits Gregorian Chant. They performed for 5th and 6th grade last year and the kids loved it. They will also work with the Oak Ridge Chorus to improve singing and prepare for a joint concert that night, May 8th, at the Town Hall, where the chorus and Ball in the House will perform a song together. The Sandwich Arts Alliance is sponsoring and funding the night time performance.

Membership - Caitlin Guilderson

- 214 members
- Forestdale had 80 staff members sign-up

Volunteers - Ali Farias

- Sugar Plum Fairy Volunteering: [Sign Up Here!](#)

Questions | Comments

Your 2025/2026 Sandwich Elementary PTA Board

Co-Presidents: Melody Way | Mary Beth Burwood

Treasurer: Cara Foley

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Casey Read

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner

Membership: Caitlin Guilderson

Volunteers: Ali Farias