

**Mission Statement:** Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

**Meeting Date:** October 14, 2025

**Welcome | Introductions**

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

**Approval of September Meeting Minutes - APPROVED**

**Principal/Vice Principal Report**

- **Forestdale**
  - Bus evacuation drills Wednesday 10/15
  - First grade assembly 10/15 with Sandwich Public Library - info about signing up for library cards
  - 10/22 or 11/5 parent teacher conference days - sign up
  - 10/24 Fun Run - timing is updated, families to be notified
  - 10/27 - walk or ride to school. Meeting at Sandwich Rec at 8:15 to walk or ride to school. Details being worked out.
  - First REACH assembly 10/29
  - 10/31 - potential outdoor parade for family and friends
- **Oak Ridge**
  - Last week, two great concerts (thank you, PTA)
  - Scarecrow competition -
  - Nursing screenings going on
  - Fun Run 10/31 - times for grades to be shared
  - 10/22, 11/5, and 11/6 - parent teacher conferences
  - Pumpkin decorating workshop for 100 families (19 spaces left)

**Treasurer's Report - Cara Foley**

- Treasurer's report to be ready by the end of the week
- Sugar Plum PEX cards should arrive by the end of the week

**Grant Requests - Kendall O'Brien**

- 3rd Grade (Cynthia Denmat and Kim Emerson) requesting \$3000 for their annual field trip to Plymouth Patuxet Museums. Trips planned for November 20th. **APPROVED**
- Dr. Stevens (OR) requesting \$393.29 to purchase four sets of die cut stickers for each grade level, with the artwork of one of each of the poster contest winners. **APPROVED**
- OR Music (Reagan Nedder) requesting \$624.00 for annual field trip to the Young People's Concert for all fourth graders on November 17th, 2025. Each year, the Cape Symphony Orchestra partners with surrounding school districts to bring young students the experience of live, professional orchestral music. The students will be traveling to the Barnstable Performing Arts Center. Concert is free; funds are for travel. **APPROVED**
- Liz Lopes, Forestdale School Nurse is requesting \$500 Amazon gift card please for underwear and leggings/sweatpants for students who have accidents in school and snacks for students who forget their snack (Mary Cox Fund) **APPROVED**

- Angela Labelle, Oak Ridge School Nurse is requesting \$500 Amazon gift card please for underwear and leggings/sweatpants for students who have accidents in school and snacks for students who forget their snack (Mary Cox Fund) **APPROVED**
- OR Intervention is requesting \$2000: We are looking to purchase additional items that, although not a requirement to have, we feel would help to better serve the student experience. For example, the reading room would like to purchase a room divider. This would help to eliminate noise and distraction and allow students to better focus as there are typically 3 small groups during each WINN block. Additional supplies we are requesting include: new posters for our rooms, base ten whiteboards and fraction whiteboards, math games, lined chart paper and paper trays for organization. The majority of these supplies are reusable so they will allow our rooms to be well stocked for this year and years to come. **APPROVED.** Through general fund. Forestdale Intervention to be contacted and given additional funds as well.
- 1st Grade (Nancy Sullivan, Kate Aldrich, Lynne Morgan) requesting \$2441 for a field trip Blake Planetarium in Plymouth, Ma. Trip includes 50 minute presentation with Earth, Moon, and Sun Planetarium Show in the 360 degree fulldome. Aligns with first grade science standards: Earth Space (three separate trips). **APPROVED** 1st Grade also requesting \$1044 for a "Beach Day" and walk to Smitty's ice cream for an ice cream to culminate First Grade's year of learning during our Spirit Week in June. (\$3485 total) **APPROVED**
- Melanie Heller (Forestdale) is requesting \$220 for 2 sets of 10 headphone/microphone that are used to administer literacy screening that takes place 3 times a year. **APPROVED**
- 2nd Grade (Carol Flynn) is requesting \$3972.50 to attend a performance of a children's book at the Harwich Junior theater. Grant to cover transportation and admission. Early Reader Page to Stage. Early February. **APPROVED**

**Communications** - Michelle Ducie | Jackie Flynn

- [info@sandwichpta.org](mailto:info@sandwichpta.org) is our email address
- Please keep sending photos & a quick paragraph or 2 about the experience, supplies, etc.

**Fundraising** - Antonia Solitro | Jackie O'Connor

- Fun Run Updates
  - Registration OPEN
  - Forestdale Run is on October 24th
  - Oak Ridge Run is on October 31st
  - Our goal is \$90K - LET'S GO!
    - 32,700+ raised
    - 548 registered - way ahead of last year!
    - All classes have at least one student registered
    - Teachers - focus on incentives!

**Events** - Meaghan Mallon | Katie Bifano | Casey Read

- Partnership with Fall fest & Sandwich Rec updates (11/1)
- Sugar Plum Planning underway
  - Need to create communications plans
  - Sign up for event day volunteers
- Prep for winter book fairs and family events

**Cultural** - Cyndi Rotondi | Alexis Bronner

- [Vento](#) Chiaro event at OR for 3rd and 4th graders went well, as well as the Wampanoag event at FD.

**Membership** - Caitlin Guilderson

- Membership Numbers Update
  - Currently at 199! Close to goal.

