



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: January 13, 2026

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

2025/2026 goals

- Exceed 200 pta members
- Raise at least 90K
- Increase annual grant distributions

Approval of December Meeting Minutes

- All meetings minutes on website
- All approved (Antonia motioned, Michelle 2nd)

Principal/Vice Principal Report

- **Forestdale - Assistant Principal, Kara Schofield**
 - Lennon - new therapy dog
 - Middle of year assessments - Iready, Hegerty, etc.
 - PE/Mrs. Macdonald Kindness Week (Jan 26-30) - new to Forestdale
 - DESA screeners (ELA) for students
 - BOKS winter session has begun
- **Oak Ridge - former asst principal, now principal Anna Dunphy**
 - History of her time in SPS - HS teacher first
 - New Assistant Principal - former PE teacher Matt Maclean at SMHS
 - Theme of the year to be upstanders
 - Entering winter diagnostic testing - IReady
 - Family Council meet on a monthly basis to increase comm. building there
 - Weekly newsletter
 - Winter concert jan 29th
 - Jan 14 - pie your admin day for winners of "Ultimate, ultimate, ultimate"

Treasurer's Report - Cara Foley

Bank Account Balances	07/01/2025	06/30/2026	Last reconciled
Checking - SEPTA	\$124,824.05	\$156,817.71	12/31/2025
PayPal	\$12,066.45	\$12,066.45	12/31/2025
Checking Forestdale PTSA	\$7,944.71	\$7,914.71	12/31/2025
Savings - SEPTA	\$47,673.41	\$47,680.42	12/31/2025
SEPTA Venmo	\$11,989.68	\$12,660.18	12/31/2025
PEX - Prepaid Expense Cards	\$3,318.72	\$3,917.92	12/31/2025
Totals	\$207,817.02	\$241,057.39	

Different view this month

Treasurer's report posted on the website

Not a lot of movement since december - except for Sugar Plum (more or less break even event)

Grant Requests - Kendall O'Brien

- FD Gym (Kristin MacDonald & Nikki DeNardo) is requesting \$1500 for 24 hanging yoga mats.
 - Yoga mats very old and coming apart
 - Hanging ones easier to clean and store
 - Need 48
 - Changed to "up to \$1700"
 - Use it for many PE class activities
 - All in favor (MB motioned, jackie 2nd)

- Kindergarten (Lisa Kent) is requesting \$1500 for a game day at the end of the year. They would like funds to purchase games as well as funds to decorate rooms/hallways.
 - Typically do bubble day in K - feeling a bit boring or quick
 - Have not requested for this in the past
 - Want to decorate the hallways with game theme
 - All in favor (Jackie motioned, Michelle 2nd)

- Antonia brought up possibly funding yearly grade-level projects or event days
 - Camping day in 1st, Terrapin books in 2nd, Game day in K, step up day in 6th
 - Need to start spending more \$ since we are raising this much money
 - Other authors (michelle & alexis) potentially to hire
 - Yearbooks for everyone

Communications - Michelle Ducie | Jackie Flynn

- Latest blogs on our website:
 - <https://www.sandwichpta.com/post/fourth-graders-attend-cape-symphony-s-young-people-s-concert>
 - <https://www.sandwichpta.com/post/third-graders-explore-history-at-the-plimoth-patuxet-museums>
- Continuing to shout out grants we have funded please send photos and a blurb to info@sandwichpta.org and we will build posts to share
 - If any grade levels want to give students the opportunity to be a guest blogger on our

website we would be happy to work with them to do this, it could be a great learning opportunity for students from a writing or technology perspective

- Bookfair and Movie Night info to be shared ASAP

Fundraising - Antonia Solitro | Jackie O'Connor

Events - Meaghan Mallon | Katie Bifano | Casey Read

- **Book fairs are confirmed**
 - Comms for volunteers coming soon
 - Feb 3-4 Forestdale (in school shopping only)
 - Mar 17-18 (set up 16) (Family/Bingo Night 18)
 - Family Council may be able to support bingo night
- **Movie Nights**
 - One for K-1, 2-3, 4,5,6
 - Not drop off
 - Pending license
 - Forestdale got confirmation email from company (but we didn't fill out the forms)
 - Will circle back about licenses
- Working with the Communications team and the Volunteer Coordinator to get info going and out to public

FORESTDALE - February 3-4

- In-school shopping only
- **Setup:** Monday, February 2 | 10:00 AM – 1:00 PM (during school hours)
- **Fair Hours:** 9:30 AM – 3:00 PM

OAKRIDGE - March 17-18

- In-school shopping both days
 - **Setup:** Monday, March 16 | 10:00 AM – 1:00 PM
 - **Fair Hours:** 8:30 AM – 2:00 PM
 - **Family Night:** March 18 | 5:00 PM – 7:00 PM
- This year we'll be adding **Bingo to the shopping night**

Movie Nights - initial planning with the suggested flow:

- Kindergarten & 1st — Jan 30
- 2nd & 3rd —Feb 6
- 4 — March 13
- 5 — March 20
- 6 — March 27

More info to come on this as we secure dates with the school and check about any conflicts but planning to have options this winter for all the kids!

Cultural - Cyndi Rotondi | Alexis Bronner

- Meetings planned for week of 1/20 online with Susan Verde and Peter Reynolds to discuss visits.
 - Phone calls next week with them to set up spring visits
 - Close to 50 communications with each author to get this to happen
- G-PA Rhymes visit scheduled for March 4th at Forestdale

Membership - Caitlin Guilderson

- 214 members strong

Volunteers - Ali Farias

- Book Fair volunteer signups

Questions | Comments

Your 2025/2026 Sandwich Elementary PTA Board

Co-Presidents: Melody Way | Mary Beth Burwood

Treasurer: Cara Foley | **Treasury Team:** Sam D'Arcy | Noah Stockman

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Casey Read

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner

Membership: Caitlin Guilderson

Volunteers: Ali Farias