



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: October 13, 2026

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

Approval of September Meeting Minutes

Principal/Vice Principal Report

- **Forestdale**
 -
- **Oak Ridge**
 -

Treasurer's Report - Noah Stockman | Sam Darcy | Mel Way

- School Expenses Section of Budget for a vote:

5 School Expenses	Revenue	Expenses	Difference
Mary Cox Fund		(\$1,900)	(\$1,900)
Teacher Appreciation Week		(\$4,000)	(\$4,000)
Stock the Teacher's Lounge (\$250/mo)		(\$3,000)	(\$3,000)
6th Grade Step Up (Milestone)		(\$3,500)	(\$3,500)
2nd Grade Step Up (Milestone)		(\$2,300)	(\$2,300)
Kindergarten Ride the Wave (Milestone)		(\$600)	(\$600)
Sheds (OR and FD)		(\$5,600)	(\$5,600)
Margaret Arsenault Memorial Fund			
5 School Expenses Totals	\$0	(\$20,900)	(\$20,900)

Grant Requests - Kendall O'Brien

- Shannon Bechard, OR (Misc) is requesting up to \$450 for a new program "Student Mentor Program". It is meant to help build positive relationships between teachers and students through meaningful time together. We are requesting funds to purchase board games, card games, puzzles, art supplies, and other engaging activities that teachers can enjoy with their student mentees.
- Cynthia A Denmat, Grade 3 OR is requesting \$3757.25 for their annual field trip to Plimoth Patuxet Museums. Students pay \$0.
- Amy Baxter & Kelly Hart, Literacy and Math Coaches at FD is requesting \$560 for funding to build a collection of high-quality children's books that will support literacy instruction. The purchased books will become a lasting resource for our school community.

Communications - Michelle Ducie | Jackie Flynn

- If you want to give any non emergency feedback to the schools be sure to use the form on our website <https://www.sandwichpta.com/post/spotlights-suggestions>

Fundraising - Antonia Solitro | Jackie O'Connor

- Fun Run updates!

Events - Meaghan Mallon | Katie Bifano | Cassie Joy

- Sugar Plum planning is well underway! Sign-ups for event setup and event-day volunteer needs are going out soon.
- Book fair tentative dates (waiting for approvals)
 - Forestdale: Set up 2/3, fair 2/4 & 2/5 (+ Family shopping + Bingo Night)
 - OakRidge: Set up 3/10, fair 3/11 & 3/12 (+ Family shopping + Bingo Night)

Cultural - Cyndi Rotondi | Alexis Bronner | Andrea Hendershott

- Forestdale Author Event: Tracy Guan-Wednesday April 14th (3 sessions, K-2 Read aloud)
- Featured book :*Lunchtime with Samnang is a story that celebrates a child's love of cultural learning, imagination, and exploration. As Samnang enjoys his favorite Cambodian dishes, he hears stories about his grandparents' native country.*
- 30 books will be purchased (1 for each classroom)
- Tracy is a Chinese-American Author, Mom and SLP for Boston Public Schools
- Budget request: \$1363.50 (includes 3 read aloud sessions + 30 books)

Membership - Caitlin Guilderson

- 125 Members
 - Mostly parent
 - Forestdale staff has the most staff out of the 2 schools

Volunteers - Ali Farias

- Current fall volunteer opportunities (sign up links on PTA website volunteer blog post):
 - October 23 - Forestdale Fun Run
 - October 30 - Oak Ridge Fun Run
 - November 22 - Sugar Plum Fairy Shopping Event (more info coming soon)
- **CORI needed** for volunteers who will have direct contact with students; valid for three years.

Questions | Comments

Your 2026/2027 Sandwich Elementary PTA Board

Co-Presidents: Mary Beth Burwood | Casey Read

Treasurer: Noah Stockman | Sam Darcy | Mel Way

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Cassie Joy

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner | Andrea Hendershott

Membership: Caitlin Guilderson

Volunteers: Ali Farias