



**Mission Statement:** Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

**Meeting Date:** January 13, 2025

#### **Welcome | Introductions**

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

#### **Approval of November Meeting Minutes**

#### **Principal/Vice Principal Report**

- Forestdale
  -
- Oak Ridge
  -

#### **Treasurer's Report - Cara Foley**

Bank Account Balances	07/01/2025	06/30/2026	Last reconciled
Checking - SEPTA	\$124,824.05	\$156,817.71	12/31/2025
PayPal	\$12,066.45	\$12,066.45	12/31/2025
Checking Forestdale PTSA	\$7,944.71	\$7,914.71	12/31/2025
Savings - SEPTA	\$47,673.41	\$47,680.42	12/31/2025
SEPTA Venmo	\$11,989.68	\$12,660.18	12/31/2025
PEX - Prepaid Expense Cards	\$3,318.72	\$3,917.92	12/31/2025
Totals	\$207,817.02	\$241,057.39	

#### **Grant Requests - Kendall O'Brien**

- FD Gym (Kristin MacDonald & Nikki DeNardo) is requesting \$1500 for 24 hanging yoga mats.
- Kindergarten (Lisa Kent) is requesting \$1500 for a game day at the end of the year. They would like funds to purchase games as well as funds to decorate rooms/hallways.

#### **Communications - Michelle Ducie | Jackie Flynn**

- Latest blogs on our website:
  - <https://www.sandwichpta.com/post/fourth-graders-attend-cape-symphony-s-young-people-s-concert>
  - <https://www.sandwichpta.com/post/third-graders-explore-history-at-the-plimoth-patuxet-museums>
- Continuing to shout out grants we have funded please send photos and a blurb to

[info@sandwichpta.org](mailto:info@sandwichpta.org) and we will build posts to share

- If any grade levels want to give students the opportunity to be a guest blogger on our website we would be happy to work with them to do this, it could be a great learning opportunity for students from a writing or technology perspective
- Bookfair and Movie Night info to be shared ASAP

**Fundraising** - Antonia Solitro | Jackie O'Connor

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**Events** - Meaghan Mallon | Katie Bifano | Casey Read

- Bookfairs are confirmed
- Working with the Communications team and the Volunteer Coordinator to get info going and out to public

## **FORESTDALE**

**February 3-4**

- In-school shopping only
- **Setup:** Monday, February 2 | 10:00 AM – 1:00 PM (during school hours)
- **Fair Hours:** 9:30 AM – 3:00 PM

## **OAKRIDGE**

**March 17-18**

- In-school shopping both days
  - **Setup:** Monday, March 16 | 10:00 AM – 1:00 PM
  - **Fair Hours:** 8:30 AM – 2:00 PM
  - **Family Night:** March 18 | 5:00 PM – 7:00 PM
- This year we'll be adding **Bingo to the shopping night**

Next up in initial planning of movie nights with the suggested flow:

- K&1 — Jan 30
- 2&3 —Feb 6
- 4 — March 13
- 5 — March 20
- 6 — March 27

More info to come on this as we secure dates with the school and check about any conflicts but planning to have options this winter for all the kids!

**Cultural** - Cyndi Rotondi | Alexis Bronner

- [Meetings planned for week of 1/20 online with Susan Verde and Peter Reynolds to discuss visits.](#)
- [G-PA Rhymes visit scheduled for March 4th at Forestdale](#)

**Membership** - Caitlin Guilderson

- 214 members strong

**Volunteers** - Ali Farias

- Book Fair volunteer signups

**Questions | Comments**

**Co-Presidents:** Melody Way | Mary Beth Burwood

**Treasurer:** Cara Foley | **Treasury Team:** Sam D'Arcy | Noah Stockman

**Fundraising:** Antonia Solitro | Jackie O'Connor

**Events:** Meaghan Mallon | Katie Bifano | Casey Read

**Secretary:** Lauren Comley

**Grants:** Kendall O'Brien

**Communications:** Michelle Ducie | Jackie Flynn

**Cultural Events:** Cyndi Rotondi | Alexis Bronner

**Membership:** Caitlin Guilderson

**Volunteers:** Ali Farias