



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: October 14, 2025

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

Approval of September Meeting Minutes

Principal/Vice Principal Report

- Forestdale
 -
- Oak Ridge
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Treasurer's Report - Cara Foley

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Grant Requests - Kendall O'Brien

- 3rd Grade (Cynthia Denmat and Kim Emerson) requesting \$3000 for their annual field trip to Plimouth Patuxet Museums. Trips planned for November.
- Dr. Stevens requesting \$393.29 to purchase four sets of die cut stickers for each grade level, with the artwork of one of each of the poster contest winners.
- OR Music (Reagan Nedder) requesting \$624.00 for annual field trip to the Young People's Concert on November 17th, 2025. Each year, the Cape Symphony Orchestra partners with surrounding school districts to bring young students the experience of live, professional orchestral music. The students will be traveling to the Barnstable Performing Arts Center.
- Liz Lopes, Forestdale School Nurse is requesting \$500 Amazon gift card please for underwear and leggings/sweatpants for students who have accidents in school and snacks for students who forget their snack (Mary Cox Fund)
- Angela Labelle, Oak Ridge School Nurse is requesting \$500 Amazon gift card please for underwear and leggings/sweatpants for students who have accidents in school and snacks for students who forget their snack (Mary Cox Fund)
- OR Intervention is requesting \$2000: We are looking to purchase additional items that, although not a requirement to have, we feel would help to better serve the student experience. For example, the reading room would like to purchase a room divider. This would help to eliminate noise and distraction and allow students to better focus as there are typically 3 small groups during each WINN block. Additional supplies we are requesting include: new posters for our rooms, base ten whiteboards and fraction whiteboards, math games, lined chart paper and paper trays for

organization. The majority of these supplies are reusable so they will allow our rooms to be well stocked for this year and years to come.

- 1st Grade (Nancy Sullivan, Kate Aldrich, Lynne Morgan) requesting \$2441 for a field trip Blake Planetarium in Plymouth, Ma. Trip includes 50 minute presentation with Earth, Moon, and Sun Planetarium Show in the 360 degree fulldome. Aligns with first grade science standards: Earth Space. 1st Grade also requesting \$1044 for a "Beach Day" and walk to Smitty's ice cream for an ice cream to culminate First Grade's year of learning during our Spirit Week in June. (\$3485 total)
- Melanie Heller (Forestdale) is requesting \$220 for 2 sets of 10 headphone/microphone that are used to administer literacy screening that takes place 3 times a year.
- 2nd Grade (Carol Flynn) is requesting \$3972.50 to attend a performance of a children's book at the Harwich Junior theater. Grant to cover transportation and admission

Communications - Michelle Ducie | Jackie Flynn

- info@sandwichpta.org is our email address
- Please keep sending photos & a quick paragraph or 2 about the experience, supplies, etc.

Fundraising - Antonia Solitro | Jackie O'Connor

- Fun Run Updates
 - Registration OPEN
 - Forestdale Run is on October 24th
 - Oak Ridge Run is on October 31st
 - Our goal is \$90K - LET'S GO!

Events - Meaghan Mallon | Katie Bifano | Casey Read

- Partnership with Fall fest & Sandwich Rec updates
- Sugar Plum Planning underway
 - Need to create communications plans
 - Sign up for event day volunteers
- Prep for winter book fairs and family events

Cultural - Cyndi Rotondi | Alexis Bronner

- Vento Chiaro event at OR went well, as well as the Wampanoag event at FD.

Membership - Caitlin Guilderson

- Membership Numbers Update

Volunteers - Ali Farias

- Sign-Ups Currently Available: Fun Run (Oak Ridge & Forestdale)
- Upcoming Sign-Ups: Fall Fest in partnership w/ Sandwich Rec, Sugar Plum Fairy Day-Of

Questions | Comments

Your 2025/2026 Sandwich Elementary PTA Board

Co-Presidents: Melody Way | Mary Beth Burwood

Treasurer: Cara Foley

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Casey Read

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner

Membership: Caitlin Guilderson

Volunteers: Ali Farias