



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: December 9, 2025

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

Approval of November Meeting Minutes

Principal/Vice Principal Report

- Forestdale
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- Oak Ridge
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Treasurer's Report - Cara Foley

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Grant Requests - Kendall O'Brien

- 5th Grade (Stephanie Handrahan) is requesting \$4224 for bussing and admission to the New Bedford Whaling Museum. Students will also be able to go inside the inflatable humpback whale. Trips are planned on or around 3/24/26.
- 6th Grade (Deb Stanton & Carol Archambault) is requesting \$3500 to cover all costs for students to attend a performance of "The Never Ending Story" at The Harwich Junior Theatre on 4/16/26. Also requesting \$2000 for their annual end of the year trip to Oak Crest Cove in June. This will cover bussing and pizza costs. (Total \$5500)
- 4th Grade (Marilyn Dunlavey) is requesting \$2000 for transportation to our field trip to the Waquoit Bay National Estuarine Research Reserve on May 26th, 28th, and 29th. This field trip aligns directly with our fourth grade Life Science and Earth Science standards (Earth's Systems ESS2-1 and From Molecules to Organisms LS1-1). On this field trip, students will get hands-on experience with concepts like animal adaptations (aligned with our fourth grade ARC curriculum), weathering, erosion, deposition, and geology. Students will be able to make real-world connections to these topics as they relate to their home; Cape Cod. We discuss our impacts as residents and stewards of Cape Cod, and what we can do to help our communities and ecosystems. We also make connections to the Mashpee Wampanoag tribe and to learn about the people who settled this part of Cape Cod, which relates to our learning in social studies. This is a highly engaging field trip, and students have raved about their time at Waquoit Bay. We are requesting \$2,000 for bussing to this field trip over three days. We would have 2-3 classes attend on each day (May 26, 28, 29). The total cost for last year was \$1,874. The bus pricing tends to increase each year, so the \$2,000 would help us make this field trip free for all students and take the financial pressure off of families.
- OR Art (Carly Smith) is requesting \$1120 ChompSaw Cardboard Saws (5-saw bundle).

- FD Science (Chrissi Howell) is requesting \$1800 for a Marine Education program -Salt (the inflatable humpback whale) to visit all grade 2 students one day in the spring. There will be hands-on educational activities that the students can do besides going inside this model of a whale. Each class in grade 2 will visit Salt and do the activities during one school day. Scheduled for May 2026.

Communications - Michelle Ducie | Jackie Flynn

- As always please send any information and photos to info@sandwichpta.org so we can feature it on a blog on our website.
- New blog you might want to check out <https://www.sandwichpta.com/post/booknook>

Fundraising - Antonia Solitro | Jackie O'Connor

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Events - Meaghan Mallon | Katie Bifano | Casey Read

- Sugar Plum Recap
 - Big success — smooth execution and strong turnout.
 - This year had a raffle tracking system that captured ~200 kids coming through.
 - Heaviest age range: K-4.

Over 1400 gift going home for the holidays!

Breakdown by Grade Level	
PK	14
K	35
1	27
2	43
3	29
4	22
5	18
6	7
7	3
8	1
11	1
	200

- Post-Event + Looking Ahead
 - Goal: Restart Sugar Plum planning after Christmas.
 - Some committee members are already eager to keep shopping deals throughout the month to get ahead for next year. If interested reach out!
- Spring Planning
 - Movie Night
 - Bingo Night at Scholastic Family Shopping Event:
 - We are aligning on schedules and timing to begin outreach

Cultural - Cyndi Rotondi | Alexis Bronner

- OR Music (Ben Healy) is requesting \$3350 for Ball in the House, a professional men's a cappella group that will perform two different concerts, one for 3rd and 4th grade, one for 5th

and 6th grade. Their performances feature lessons in music history, self esteem, and proper vocal singing technique. They perform a variety of songs, from current hits Gregorian Chant. They performed for 5th and 6th grade last year and the kids loved it. They will also work with the Oak Ridge Chorus to improve singing and prepare for a joint concert that night, May 8th, at the Town Hall, where the chorus and Ball in the House will perform a song together. The Sandwich Arts Alliance is sponsoring and funding the night time performance. [Pending grant money bucket allocation. Could this be considered for Misc. Funds ?](#)

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Membership - Caitlin Guilderson

- 214 members strong!

Volunteers - Ali Farias

- Thank you Sugar Plum Fairy Volunteers

Questions | Comments

Your 2025/2026 Sandwich Elementary PTA Board

Co-Presidents: Melody Way | Mary Beth Burwood

Treasurer: Cara Foley

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Casey Read

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner

Membership: Caitlin Guilderson

Volunteers: Ali Farias