



Mission Statement: Sandwich Elementary PTA strives to make every child's potential a reality by engaging and empowering families and communities for all children.

Meeting Date: September 15, 2026

Welcome | Introductions

- Introduction of Board Members and Administration
- Overview of Meeting Process & Voting

Approval of June Meeting Minutes

Principal/Vice Principal Report

- **Forestdale**
 -
- **Oak Ridge**
 -

Treasurer's Report - Noah Stockman | Sam Darcy | Mel Way

- Financial Update
- Budget Review

Grant Requests - Kendall O'Brien

Grant Category	Details	Amount
Grade Level Grants (Forestdale)	Pre-K 2000, K - 2nd 4000/each	\$ 14,000
Grade Level Grants (Oak Ridge)	3rd - 6th 4000/each	\$16,000
Specials Grants (Forestdale)	art, gym, health, music, science, tech, library (500/ea)	\$3,500
Specials Grants (Oak Ridge)	art, gym, health, music, science, tech, 7cs (500/ea)	\$3,500
Special Education	Across Both Schools	\$1,000
Misc. Grants	Across Both Schools	\$2,500
Mary Cox Fund	Across Both Schools	\$1,900

- Anna Dunphy, OR Principal requesting \$1749 for stencils and paint (Misc.)

Communications - Michelle Ducie | Jackie Flynn

- Use our website <https://www.sandwichpta.com/>
- Spotlight & Suggestions Form

Fundraising - Antonia Solitro | Jackie O'Connor

- Fun Run
 - Overview and GOALS
 - Dates: Forestdale, October 23rd, Oak Ridge, October 30th

- Incentive for grade levels and specials
- Sponsorship Opportunities
- Community Input
- STAY AFTER TO LEARN HOW YOU CAN HELP :)

Events - Meaghan Mallon | Katie Bifano | Cassie Joy

- Intro
- Open House Nights
- Sugar Plum

Cultural - Cyndi Rotondi | Alexis Bronner | Andrea Hendershott

Membership - Caitlin Guilderson

- 78 Members
 - 35 Faculty
 - Forestdale is in the lead for Faculty
 - Bring back Forestdale v. Oak Ridge Faculty Member competition
 - 41 Parent/Guardian
 - 2 Community Members

Volunteers - Ali Farias

- Current fall volunteer opportunities (sign up links on PTA website volunteer blog post):
 - September 17 - Forestdale Open House
 - September 24 - Oak Ridge Open House
 - October 23 - Forestdale Fun Run
 - October 30 - Oak Ridge Fun Run
 - Sugar Plum Fairy Shopping Event Planning Committee (ongoing until event)
 - November 22 - Sugar Plum Fairy Shopping Event (more info coming soon)
- **CORI needed** for volunteers who will have direct contact with students; valid for three years.

Questions | Comments

Your 2026/2027 Sandwich Elementary PTA Board

Co-Presidents: Mary Beth Burwood | Casey Read

Treasurer: Noah Stockman | Sam Darcy | Mel Way

Fundraising: Antonia Solitro | Jackie O'Connor

Events: Meaghan Mallon | Katie Bifano | Cassie Joy

Secretary: Lauren Comley

Grants: Kendall O'Brien

Communications: Michelle Ducie | Jackie Flynn

Cultural Events: Cyndi Rotondi | Alexis Bronner | Andrea Hendershott

Membership: Caitlin Guilderson

Volunteers: Ali Farias